



BSB40520

Certificate IV in Leadership & Management



National Code
BSB40520



CRICOS CODE
104015F



Intakes
Monthly



Duration
52 Weeks



Delivery Mode
On Campus or
Face to Face

Entry Requirements:

Age:

18 years or older

Education:

Completion of Year 12 or Equivalent

English:

IELTS: 6.0 or PTE: 52

Career Pathway for the new Graduates:

- Aged Care Worker
- Disability Support Worker
- Home Care
- Pathway to Further Study

Course Description

This qualification reflects the role of developing and emerging leaders and managers across a range of enterprise and industry contexts. Individuals are responsible for their own performance and are expected to provide leadership, guidance, and support to others.

They may also organise and monitor team outputs while applying solutions to both predictable and unpredictable problems. In doing so, they analyse and evaluate information gathered from a variety of sources to make informed decisions.

Course Structure

The students enrolled in this course are required to complete 12 units of competency to attain a qualification.

Core Units

BSBLDR411	Demonstrate leadership in the workplace
BSBLDR413	Lead effective workplace relationships
BSBOPS402	Coordinate business operational plans
BSBXCM401	Apply communication strategies in the workplace
BSBXTW401	Lead and facilitate a team

Elective units

BSBSTR401	Promote innovation in team environments
BSBWHS411	Implement and monitor WHS policies, procedures and programs
BSBPEF402	Develop personal work priorities
BSBOPS403	Apply business risk management processes
BSBOPS405	Organise business meetings
BSBCRT412	Articulate, present and debate ideas
BSBOPS404	Implement customer service strategies

How to Apply

Application for the admission into Melbourne Metro College is simple and can be completed *online via Melbourne Metro College website.*

Step 1: Ready to Apply

You can submit your application online on the MMC website or via your agent.



Step 2: Preparing your supporting documents

When applying, you can submit your supporting documents. This Include:

- Academic Transcript
- Diploma / Certification of Completion
- CV
- A copy of your passpor

Step 3: Meeting Academic requirement

English Requirements

