BSB40520 Certificate IV in Leadership & Management

National Code
BSB40520

CRISCOS CODE
104015F

Intakes
Monthly

Duration
52 Weeks

Delivery Mode
On campus

Course Description

This qualification reflects the role of individuals working as developing and emerging leaders and managers in a range of enterprise and industry contexts.

As well as assuming responsibility for their own performance, individuals at this level are likely to provide leadership, guidance and support to others. They may also have some responsibility for organising and monitoring the output of teams.

They apply solutions to a defined range of predictable and unpredictable problems and analyse and evaluate information from a variety of sources.

Course Structure

The students enrolled in this course are required to complete 12 units of competency to attain a qualification.

Core Units

BSBLDR411	Demonstrate leadership in the workplace
BSBLDR413	Lead effective workplace relationships
BSBOPS402	Coordinate business operational plans
BSBXCM401	Apply communication strategies in the workplace
BSBXTW401	Lead and facilitate a team

Elective units

BSBSTR401	Promote innovation in team environments
BSBWHS411	Implement and monitor WHS policies, procedures and programs
BSBPEF402	Develop personal work priorities
BSBOPS403	Apply business risk management processes
BSBOPS405	Organise business meetings
BSBCRT412	Articulate, present and debate ideas
BSBOPS404	Implement customer service strategies

Entry Requirements

Age:
18 years or older

Education:
Completion of Year 12 or Equivalent

English:
IELTS: 6.0 or PTE: 52

Career Pathway for the new Graduates:

• Team Leader
• Supervisor
• Project Coordinator
• Office Manager

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